

## CHARSFIELD PARISH COUNCIL

### Minutes of Meeting Held on Monday, 22nd May 2023

**Present:** Councillors Pedgrift, (Chair), Moor (Vice Chair), Haird, Sharp, McArthur, Laird, Youngman and Pam Hembra (Parish Clerk)

County Councillor Elaine Bryce  
District Councillor Colin Hedgley

**Members of the Public: 6**

		<b>Action</b>
<b>1.</b>	<b>To elect a Chair of the Parish Council</b> To receive the Chair's declaration of acceptance of office – Councillor Pedgrift was proposed by Councillor Moor and seconded by Councillor Haird	
<b>2.</b>	<b>To elect a Vice-Chair of the Parish Council</b> To receive Vice Chair's declaration of acceptance of office – Councillor Moor was proposed by Councillor Pedgrift and seconded by Councillor MacArthur.	
<b>3.</b>	<b>To elect Financial Officer</b> The Parish Clerk was proposed by Councillor Pedgrift and seconded by Councillor Moor.	
<b>4.</b>	<b>To fill any vacancies left unfilled at the election by reason of insufficient nominations/Co-option</b> There were none	
<b>5.</b>	<b>Clerk to receive Councillors' declaration of acceptance of office</b> These were signed and witnessed at the meeting	
<b>6.</b>	<b>Apologies and Approval of Absence</b> None	
<b>7.</b>	<b>Declarations of Interest</b> None	
<b>8.</b>	<b>Approval of Minutes of the Meeting held on 20<sup>th</sup> March 2023</b> Minutes were approved and signed by Councillor Pedgrift.	
<b>9.</b>	<b>Progress Reports for Information or Matters Arising</b> These were discussed separately below	
<b>10.</b>	<b>Points from the public</b> – A chance for the public to raise matters of interest relevant	

<b>11.</b>	<p><b>Reports</b></p> <p>11.1 County Council – see notes below – full report can be obtained from the Parish Clerk.</p> <p>11.2 District Council – full report below</p> <p>11.3 Recreation Ground –</p> <p>11.4 Village Hall</p>																										
<b>12.</b>	<b>Road Safety</b>																										
	<p>New signage for the sharp bend in road just past the garage is being replaced by Highways. Once this is in place the PC will discuss any need for further measures.</p> <p>Clopton Council HGV meeting with Highways – waiting for a date. Councillor Sharp to attend.</p> <p>20 is Plenty webinars – Councillor Pedgrift suggested all the PC try to listen to these.</p>	<p><b>DS</b></p> <p><b>ALL</b></p>																									
<b>13.</b>	<b>Planning:</b>																										
	<p>Planning Application DC/23/0717/FUL – Conversion of Barn, Land West of Home Farm, Chimers Lane, Hoo – East Suffolk has asked for both projects to be on one application. PC all in agreement.</p> <p>Planning Application DC/23/1805/FUL – Vine Cottage Wickham Market Road – Conversion of Barn. Decision needed by 9<sup>th</sup> June. Clerk to re-send application.</p> <p>Three Horseshoes update – The latest Planning Application for the Three Horseshoes was rejected by ESC in January as Environmental Health raised several reservations regarding the proximity of the proposed new dwellings to the pub. Our latest information is that the owner has been asked to submit new plans after further advice from ESC. We are closely monitoring any progress on an amended application.</p>	<b>Clerk</b>																									
<b>14.</b>	<b>Finance</b>																										
	<p>14.1 To authorise payments as listed below:</p> <table border="1" data-bbox="296 1778 1362 1939"> <thead> <tr> <th data-bbox="296 1778 448 1818">Date</th> <th data-bbox="448 1778 783 1818">Detail</th> <th data-bbox="783 1778 1011 1818">Ref</th> <th data-bbox="1011 1778 1230 1818">Power</th> <th data-bbox="1230 1778 1362 1818">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 1818 448 1850">11/04/2023</td> <td data-bbox="448 1818 783 1850">Netphobia (website)</td> <td data-bbox="783 1818 1011 1850">Bank Transfer</td> <td data-bbox="1011 1818 1230 1850">LA 1972 s142</td> <td data-bbox="1230 1818 1362 1850">£300.00</td> </tr> <tr> <td data-bbox="296 1850 448 1881">11/04/2023</td> <td data-bbox="448 1850 783 1881">SALC Subscription</td> <td data-bbox="783 1850 1011 1881">Bank Transfer</td> <td data-bbox="1011 1850 1230 1881">LGA 1972 s.111</td> <td data-bbox="1230 1850 1362 1881">£204.41</td> </tr> <tr> <td data-bbox="296 1881 448 1912">08/05/2023</td> <td data-bbox="448 1881 783 1912">Charsfield Seniors</td> <td data-bbox="783 1881 1011 1912">Bank Transfer</td> <td data-bbox="1011 1881 1230 1912">Grant</td> <td data-bbox="1230 1881 1362 1912">£270.00</td> </tr> <tr> <td data-bbox="296 1912 448 1939">08/05/2023</td> <td data-bbox="448 1912 783 1939">Alan Ward &amp; Son Ltd</td> <td data-bbox="783 1912 1011 1939">Bank Transfer</td> <td data-bbox="1011 1912 1230 1939">LA 1972 SS133</td> <td data-bbox="1230 1912 1362 1939">£172.23</td> </tr> </tbody> </table>	Date	Detail	Ref	Power	Amount	11/04/2023	Netphobia (website)	Bank Transfer	LA 1972 s142	£300.00	11/04/2023	SALC Subscription	Bank Transfer	LGA 1972 s.111	£204.41	08/05/2023	Charsfield Seniors	Bank Transfer	Grant	£270.00	08/05/2023	Alan Ward & Son Ltd	Bank Transfer	LA 1972 SS133	£172.23	
Date	Detail	Ref	Power	Amount																							
11/04/2023	Netphobia (website)	Bank Transfer	LA 1972 s142	£300.00																							
11/04/2023	SALC Subscription	Bank Transfer	LGA 1972 s.111	£204.41																							
08/05/2023	Charsfield Seniors	Bank Transfer	Grant	£270.00																							
08/05/2023	Alan Ward & Son Ltd	Bank Transfer	LA 1972 SS133	£172.23																							
	14.2 To note receipt of income as listed:																										

	<p>CIL Funding: £2,353.35  Charsfield 65+ - Communities Together Fund: £270.00*  Precept: £7,003.00</p> <p>14.3 Bank Balance as at 30<sup>th</sup> April - £14,985.29 – Clerk to look into opening a deposit account for some of the reserves.</p> <p>14.4 SALC were proposed for the Internal Audit by Councillor Pedgrift and seconded by Councillor MacArthur. All approved</p> <p>14.5 To Approve End of Year Accounts – These were proposed by Councillor Pedgrift and seconded by Councillor Haird – All Approved.</p> <p>14.6 Village Hall Insurance - £912.36 with CAS</p> <p>14.7 Bank reconciliations were agreed and are attached to minutes</p> <p>*This was a grant applied for by the group running Charsfield Seniors and was passed to the Parish Council whilst awaiting the opening of a bank account for this group and has now been passed to Councillor Moor. Councillor Moor to evaluate the next Connect meeting agenda to assess whether our attendance would be useful.</p>	
<b>15.</b>	<b>Councillor Training</b>	
	SALC have now improved their on line training and the Chair suggested all Councillors to please take a look at the new dedicated web age	<b>ALL</b>
<b>16.</b>	<b>CIL Funding</b>	
	Decided to defer any decisions until the next payment is received and then form a Sub Committee to examine possibilities. Full information is available on the East Suffolk website.	
<b>17.</b>	<b>Flooding</b>	
	<p>Emergency Plan to be re-looked at after the flash flooding in the village. Sandbags were deployed to the worst affected property. It was suggested we make up some sandbags to have ready for any incidents, but they do have a shorter shelf life. Working party to sort. Chair to send email around the village to identify the most vulnerable properties. Grit and silt still on Chapel Lane and The Street and St Peter’s Close road and pavement are now much worse than before.</p> <p>Although flooding has previously occurred it was of an unprecedented nature on this occasion. If the land behind St Peter’s Close is developed will it be better?</p> <p>Decided to see if we can get the Environment Agency/Anglia Water to come out to discuss.</p>	<b>Clerk/ Chair</b>
<b>18.</b>	<b>Queen’s Green Canopy Initiative – update</b>	
	Deferred until the Autumn.	

<b>19.</b>	<b>Speed Survey in Magpie Street</b>	
	A speeding survey would cost £375 but the problem was considered to be bad driving rather than fast driving. Also the signage is considered inadequate.	
<b>20.</b>	<b>New Greenest County Communities Network</b>	
	Renewable energy – Clerk to complete the form.	<b>Clerk</b>
<b>21.</b>	<b>Telephone Kiosk</b>	
	Ready now for the display – but need some assistance in designing the display boards.	
<b>22.</b>	<b>Village Historian – Update</b>	
	<p>Painting – After a suggestion the painting of the old rectory might be restored the Chair and the Clerk took it to the East Anglian Art Centre in Wickham Market. His opinion is that it is an amateur painting, probably done by the lady of the house at the time so not of any value, except to us. He very kindly regilded part of the frame that was missing and repositioned the painting so that a tiny figure is visible at the lower right hand corner. He also put a pin in the wooden backing. The painting was in the Church for Coronation weekend with information sheets.</p> <p>John Fox is to give a talk to the WI on 12<sup>th</sup> June.</p>	
<b>23.</b>	<b>Village Website – Up-date</b>	
	About to go live. Have paid the £150 outstanding to Netphobia and a further £150 due to extra work. We are about to pay £108 to Boldfield Computing for hosting the site. This will be an annual fee. There is also an amount of £50 outstanding for the FROTH website which appears to be attached to the Village website.	
<b>24.</b>	<b>Date of Next Meetings</b>	
	<p>Monday, 24<sup>th</sup> July 2023</p> <p>Monday, 25<sup>th</sup> September 2023</p> <p>Monday, 20<sup>th</sup> November 2023</p>	
	The meeting closed at 8:30 pm.	

### County Councillor Elaine Bryce – Annual Parish Report

- £350,000 of funding to support the ambitions set out in the Suffolk Violence Against Women and Girls Strategy 2022.
- Suffolk Highways will resurface 150 miles of new roads across 173 different sites across the county.
- Suffolk County Council has planted 198,547 trees across Suffolk in just the last two years.

- New scheme based in Felixstowe reuses over 800,000 tonnes of water.
- Funding for second phase of £45 million five-year project agreed by Cabinet.
- Authorities in Essex and Suffolk have united to condemn the current proposals for a 180km network of 50m tall electricity pylons.
- Suffolk County Council will focus on ensuring that the county sees the maximum benefits from Sizewell C project.
- A new map for hauliers plotting routes for journeys across Suffolk has been drawn up.
- The council submitted a bid of £1,362,000 to the Department for Transport, as part of the Local EV Infrastructure (LEVI) pilot scheme.
- Mobile number plate recognition system to be rolled out across Suffolk.
- Work on a major expansion of the Foxhall Recycling Centre near Ipswich to begin.
- The Council agreed a new wave of funding to provide places for children and young people with SEND.
- A project with the aim of replacing all 43,400 streetlights across Suffolk with sustainable, longer-lasting, and cost-saving LED bulbs nears completion.
- Ground-breaking new guidelines for developers to help them design sustainable and low-carbon neighbourhoods have been launched by Suffolk County Council.
- Suffolk Archives Service has received its Provisional Archive Service Accreditation from The National Archives.
- A new initiative named Multiply Suffolk, which will offer adults an opportunity to improve their numeracy skills, has launched in Suffolk.
- Almost £300,000 of funding has been allocated to six new projects which aim to support victims and prevent violence against Women and Girls.
- A landmark devolution deal, which puts money and power over building, regeneration and skills into the hands of leaders in Suffolk will be signed.
- Adult care services and children's services will receive £47m more funding as part of Suffolk County Council's £685m budget proposals.
- Suffolk County Council has reduced its carbon emissions by 15% in the last two years.
- Milestone Infrastructure, part of M Group Services, has been awarded Suffolk's new highways services contract, which will begin on 1 October 2023.
- CRMP was brought to Cabinet to seek approval for its adoption from April 2023.

### **District Councillor – Colin Hedgley**

Following on from the recent District Council Elections, as you are aware, the electoral ward of Carlford and Fynn Valley has two District Councillors. One of your previous Carlford and Fynn Valley District Councillors, Tony Fryatt, stood down at this election but myself, Colin Hedgley, stood for re- election and was re-elected and the new District Councillor for Carlford and Fynn valley is Dan Clery who stood as the Green Party Candidate.

The results of the District Council elections have now been published and are on the East Suffolk Council web site.

In the past Tony and I shared the “first call and meeting attendance” responsibilities and he paid particular attention to one half of the parishes and me the other. This was the only way we could get round all 15 Parish Councils and give them the necessary attention. Whether that continues will be the result of agreement between myself and Dan Clery.

This does not mean you cannot contact either of us at any time, but we will have to divide the attendance at meetings such that one councillor does not get overloaded.

The Carlford and Fynn Valley Parishes are:-

Boulge	Hasketon
Bredfield	Little Bealings
Burgh	Playford
Charsfield	Otley
Clopton	Rushmere Village
Dallinghoo	Swilland and Witnesham
Debach	Tuddenham
Great Bealings	Westerfield
Grundisburgh & Culpho	

The next few weeks will be very busy for both of us as we have to participate in induction, training and Council Meetings etc but we will endeavour to attend all Parish Council Meetings where we can, after about a month, things should then settle down to some form of normality.

Meanwhile, should you wish to contact either of us our please use my e mail address to start with and as soon as Dan is allocated his address, we will let you know.

[Colin.Hedgley@eastsoffolk.gov.uk](mailto:Colin.Hedgley@eastsoffolk.gov.uk)