

## CHARSFIELD PARISH COUNCIL

### Minutes of Meeting Held on Monday, 23<sup>rd</sup> January 2023

**Present:** Councillors Pedgrift (Chair), Moor (Vice Chair), Murray, Laird, Sharp and Pam Hembra (Parish Clerk)

**Members of the Public: 1**

		<b>Action</b>
<b>1.</b>	<b>Apologies and Approval of Absence</b>	
	Councillors Haird, Murray and McArthur (approved).	
<b>2.</b>	<b>Declarations of Interest</b>	
	None	
<b>3.</b>	<b>Approval of Minutes of the Meeting held on 22<sup>nd</sup> November 2022 and Extraordinary Minutes held on 6<sup>th</sup> January 2023.</b>	
	Minutes were approved and signed by Councillor Pedgrift.	
<b>4.</b>	<b>Progress Reports for Information or Matters Arising</b>	
	<p>Phyllis and Percy Mapperley’s two daughters spoke to the Chair and have seen the bench and were very happy with it.</p> <p>Thanks were given to the team of volunteers and helpers who provided the over 65’s Christmas Lunch. A grant has been applied for on behalf of ‘Charsfield Seniors’ to cover hall hire for any future events by this group.</p> <p>Coronation to be on the agenda for next meeting. There have already been several suggestions for a Street Party in The Street. Chair to send email out for further suggestions.</p> <p>The Chair has received an email from the applicant [of a current planning application] [for the Three Horseshoes planning application] which was not very pleasant. It was suggested the Chair contact Ben Woolnough at East Suffolk to discuss.</p>	
<b>5.</b>	<b>Points from the public</b> – A chance for the public to raise matters of relevant interest.	
	Simon Rixon is a new resident to Charsfield and has been volunteering in the Road Safety Sector and willing to help in the village in any way he could.	
<b>6.</b>	<b>Reports</b>	
	A report from the County Councillor is available on request.	
<b>7.</b>	<b>Road Safety</b>	

	<b>Signage at Bridge Garage.</b> A chevron sign has been put on the back of the Charsfield sign and a sign indicating one of the two side roads should be erected in due course. Highways did not send us the actual designs to comment on and there appears to have been misunderstandings from both the Parish Council and Highways which was compounded by our not receiving a visual of the actual design. The Parish Council is also unsure if our discussions with Paul Gant were passed on to Highways. A letter to be written to Suffolk Highways with copies to Councillor Fryatt and Councillor Bryce.				<b>Chair</b>
<b>8.</b>	<b>Planning:</b>				
	Planning Application DC/22/4836/VOC – Shrubbery Farm, Ipswich Road, Charsfield				
	The Parish Council did not feel it was necessary to comment of this variation.				
<b>9.</b>	<b>Finance</b>				
	9.1 To authorise payments as listed below:				
	<b>Date</b>	<b>Detail</b>	<b>Ref</b>	<b>Power</b>	<b>Amount</b>
	29/12/2022	P Hembra – Services	Bank Transfer	DC/22/4836/VOC	£390.62
	29/12/2022	HMRC	Bank Transfer	DC/22/4836/VOC	£96.00
	9.2 Bank Balance as at 31 <sup>st</sup> December 2022 – £7,019.27				
	9.3 To note receipt of income as listed at 31 <sup>st</sup> December 2022 – none				
	9.5 Bank reconciliations were not agreed at this meeting				
<b>10.</b>	<b>Voter ID in Elections</b>				
	An email has been sent to as many residents as possible.				
<b>11.</b>	<b>Queen’s Green Canopy Update</b>				
	Andrew Fane has suggested meeting on site with the relevant people. We hope to organise this shortly.				<b>Clerk</b>
<b>12.</b>	<b>Flooding Near Shrubbery Farm</b>				
	We are hoping to meet on site shortly to ascertain whose land might be causing the water ingress. Andrew has offered his assistance.				<b>PC</b>
	Although Suffolk Highways have indicated this is not on their land we are concerned who is ultimately responsible for sorting the problem.				
<b>13.</b>	<b>Telephone Kiosk</b>				
	There is a power supply to the kiosk and the Chair is to meet a builder on site to discuss signs and security.				<b>Chair</b>
<b>14.</b>	<b>Village Historian Update</b>				
	The Village Historian produced another excellent Village History Quiz for Christmas.				

15.	<b>Village Website</b>	
	The old website is now not working properly. We are hoping the new website will be available soon. Councillor Moor to look into.	<b>Cllr Moor</b>
16.	<b>Date of Next Meetings</b>  Monday, 20 <sup>th</sup> March 2023 Monday, 22 <sup>nd</sup> May 2023 – to include Parish Meeting Monday, 24 <sup>th</sup> July 2023 Monday, 25 <sup>th</sup> September 2023 Monday, 20 <sup>th</sup> November 2023	
	The meeting closed at 08.18 pm.	