

Clerk to Charsfield Parish Council  
June Cottage  
Charsfield  
IP13 7PR

11<sup>th</sup> November 2021

**Meeting of  
Charsfield Parish Council to be held in the **Committee Room**  
Of Charsfield Village Hall at 7:30 pm on Tuesday, 16<sup>th</sup> November 2021**

**Public Participation**

At Item 5 of the Agenda the public will be invited to give their views or question the Parish Council on issues on this agenda or raise issues for consideration at future meetings at the discretion of the Chair. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' Reports.

**AGENDA**

1. Apologies and approval of absence
2. Declarations of Interest
3. To approve as accurate minutes of the last meeting of the council dated 21<sup>st</sup> September 2021.
4. Progress reports for information or matters arising from minutes
5. Points from the public. A chance for the public to raise matters of interest relevant to Charsfield
6. **Reports**
  - 6.1 County Councillor
  - 6.2 District Councillor
  - 6.3 Recreation Ground
  - 6.4 Village Hall
7. **Road Safety**
  - 7.1 East Suffolk Community Partnership Road Safety Forums
  - 7.2 ANPR
  - 7.3 Road Safety Week
  - 7.4 Road Safety Funding
8. **Section 106 Grants**
9. **Council Tax Reduction Scheme Proposals**

10. **Planning**

11. **Finance**

11.1 To authorise payments as listed below:

Date	Detail	Reference	Power	Amount
12/10/2021	PKF Littlejohn – Audit	Bank Transfer	LGA 1972 s 111	£48.00
12/10/2021	SALC – Payroll Services	Bank Transfer	LGA 1972 s 111	£22.80
25/10/2021	Marshalls – Cyril’s Tree	Bank Transfer	PHA 1875 s 164	£29.98

11.2 Bank Balance as at 31<sup>st</sup> October 2021 – £7,234.63

11.3 Budget 2022-2023

11.4 To note receipt of income as listed below:

12. Neighbourhood Plan

13. The Queen’s Platinum Jubilee 2022 and the Festival of Suffolk 2022 – update

14. Queen’s Green Canopy Initiative - <https://queensgreencanopy.org/>

15. Winter Fuel Payments

16. Cyril Kindred Memorial – update £435.02

17. Memorial for Percy

18. Defibrillator Training

19. Emergency Plan – this document needs to be approved

20. Councillor Training

21. Telephone Kiosk – update

22. Village Historian – update

23. Village Website - update

24. Date of Next Meetings:

21st January 2022

17<sup>th</sup> March 2022

Signed: *PJ Hembra*

Clerk to Charsfield Village Parish Council